



VINCORION | JENOPTIK Advanced Systems GmbH  
Feldstraße 155 | 22880 Wedel | Germany

Date February 2020

To all supplier of JENOPTIK Advanced Systems GmbH  
which are located within the EU

point of contact Christian Meyer  
Tel. +49 4103 60-3133  
E-Mail Christian.meyer@jenoptik.com

Binding shipping instructions for shipments to JENOPTIK Advanced Systems GmbH

Ladies and Gentlemen,

Please note the following changes for shipments to our locations Wedel and Essen:

With immediate effect, we ask you to handle all shipments for which JENOPTIK Advanced Systems GmbH pays the freight, through the forwarding agents listed on page 2.

In addition, please refer to our purchase order number (e.g. 01/45301234) on the shipping order. Without our reference, we cannot book corresponding invoices.

This procedure applies to all orders for which JENOPTIK Advanced Systems GmbH is the freight payer. We ask for your understanding that we can no longer accept invoices from different forwarding agencies for the transports concerned.

For the registration of shipments, you will find the registration documents in Excel form attached.

If you have any questions about the procedure, please contact our shipping department.  
Email: [versand-wedel@jenoptik.com](mailto:versand-wedel@jenoptik.com)

Thank you for your cooperation

Yours sincerely  
VINCORION | JENOPTIK Advanced Systems

  
Sebastian Fölster  
Head of Procurement & Logistics

  
Christian Meyer  
Logistics

VINCORION® a member of the JENOPTIK Group.

JENOPTIK Advanced Systems GmbH | Feldstraße 155 | 22880 Wedel

Geschäftsführung: Dr. Stefan Stenzel, Dieter Holst | Sitz der Gesellschaft: Wedel | Handelsregister: AG Pinneberg, HRB 4160 PI  
UST-IdNr.: DE812506475 | Commerzbank AG, Hamburg, BIC: DRESDEFF200, IBAN: DE93 2008 0000 0611 0071 00



Forwarding agents der JENOPTIK Advanced Systems GmbH (German locations Wedel & Essen)

Type of dispatch	Courier – Express – Parcel	General cargo	General cargo
Size / Weight	Up to 40 kg and max. belt size* 280 cm	40 to 2,000 kg or 2 m loading meter	Above / partial and complete loads, transports with special requirements
forwarding agent	UPS United Parcel Service	Schenker Deutschland AG Geschäftsstelle Hamburg Eversween 27, 21107 Hamburg, Germany	Defined by JENOPTIK Logistics department
Internet E-Mail	<a href="http://www.ups.com">www.ups.com</a>	<a href="mailto:de.sm.ham.erfassung@dbshenker.com">de.sm.ham.erfassung@dbshenker.com</a>	<a href="mailto:versand-wedel@jenoptik.com">versand-wedel@jenoptik.com</a>
Phone		+49 40 752 73 444 +49 40 752 73 8444 (FAX)	+49 4103 60 3133 or +49 4103 60 3590
procedure	Shipping under JENOPTIK account number 01294A, service: "standard". Do not forget to refer to our purchase order number.	Fill in Excel form with reference to JENOPTIK purchase order number, service type: "Standard". Send completed Excel form to Schenker by e-mail.	Please advise readiness for dispatch by telephone or e-mail.

\* belt size 2 x height + 2 x width + 1 x longest side = belt measure in cm